

BVM2025 Author checklist

Legend: positive example, negative example

| Description | Example | Chapter |
|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| General | | |
| Use UTF-8 encoding | | 1 |
| File names for images must contain the article number | img1.png 4051-img1.png | 3.1 |
| Units in formulas not italicized and space between number and unit with \ts | \$3\mu m\$ \$3\ts \text{\mu m}\$ | 3.3 |
| No punctuation marks in front or in equation environments | | 3.9 |
| Language | | |
| Use of correct quotes | German: \glqq, \grqq English: \elqq, \erqq | 3.5 |
| Capitalize title, subtitle and running title in English articles | \title{Interval Neural Networks as Instability Detectors for Image Reconstructions} | 3.5 |
| Decapitalize Sections, Subsections and Subsubsections in English articles | \section{Materials and methods} | 3.5 |
| Front page | | |
| No colon in title, use subtitle instead | \title{My Title: My Subtitle} \title{My Title} \subtitle{My Subtitle} | 3.6.1 |
| Specify short title in \titlerunning | | 3.6.1 |
| Author listing as in the example | \author{Thomas~M. \Iname{Deserno} \inst{1}, Heinz \Iname{Handels} \inst{2}, ...} | 3.6.2 |
| Only specify surnames in authortitle, follow example | \authorrunning{Deserno et al.} Example for 4+ authors, all cases can be found in the author guidelines | 3.6.2 |
| Only provide the decapitalized email of the main author | \email{support.bvm@plri.de} | 3.6.2 |
| Structure | | |
| No paragraphs in abstracts | | 3.7.1 |
| Title of abstracts starts with "Abstract:" | \title{Abstract: My Title} ... My Text | 3.7.1 |
| No disclaimer and no acknowledgements in abstracts | | 3.7.1 |
| In long articles, include acknowledgements and disclaimers using \acknowledgement and \disclaimer as in the example | \begin{acknowledgement} \begin{disclaimer} | 3.7.2 |

| | | |
|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| Adhere to heading hierarchy, no empty chapters or sub-chapters | <code>\section{...}</code> <code>\subsubsection{...}</code> | 3.7.2 |
| Tables and figures | | |
| Use side caption for small images and tables | <code>\begin{SCfigure}</code> <code>\begin{SCTable}</code> | 3.8 |
| Images at the bottom of the page with caption below, tables at the top of the page with caption above | | 3.8 |
| Captions ends with a full stop | <code>\caption{My Caption}</code> | 3.8 |
| Sidecaptions ends with a full stop | | 3.8 |
| Large tables fill the entire text width | <code>\begin{tabular*}{\textwidth}{l@{\extracolsep\fill}llll}</code> ... | 3.8 |
| Tables have no vertical border lines | | 3.8 |
| References | | |
| References without additional words | <code>Siehe Abb. 1 und Abb. 2</code> <code>(Abb. 1, Abb. 2)</code> | 3.11 |
| Abbreviate table and image references correctly | German: <code>Abb.</code> , <code>Tab.</code> , <code>Gl.</code> , <code>Abschn.</code> English: <code>Fig.</code> , <code>Tab.</code> , <code>Eq.</code> , <code>Sec.</code> | 3.11 |
| Abbreviate journal names according to MEDLINE coding | <code>Computers & mathematics with applications</code> <code>Comput Math Appl</code> | 3.11 |
| Decapitalize title/booktitle in the .bib file | <code>Cytologic Scoring of Equine Exercise-Induced Pulmonary Hemorrhage</code> <code>Cytologic scoring of equine exercise-induced pulmonary hemorrhage</code> | |
| Bibliography file name must contain article number | <code>4051.bib</code> | 3.11 |
| Combine successive references | <code>\cite{4051-01, 4051-02, 4051-03}</code> | 3.11 |